

## APPENDIX 1 TO SUMMARY PROGRESS REPORT

### FINAL PERFORMANCE INDICATORS FOR 2011/12

#### ***PRODUCTIVITY OF STAFF AS AT 31 MARCH 2012***

DESCRIPTION	TARGET	ACTUAL
Percentage of total staff days available spent on audit related tasks across the joint team (i.e. managing the audit plan, delivering audits and reporting to Audit Committee)	75%	76%
Average number of days lost due to sickness absence per full time equivalent (FTE) (corporate target being eight days)	5 DAYS FOR WHOLE YEAR	2 DAYS

#### ***OPERATING ARRANGEMENTS***

DESCRIPTION	TARGET	ACTUAL
<b><i>Delivery of the 2011/12 Audit Plan as at 31 March 2012</i></b>		
90% of the audit plan is delivered by 31 March 2012 (measured by issuing a final report)	90%	66%
<b>For information</b> Percentage substantially complete (i.e. fieldwork finished)	N/A	12%

DESCRIPTION	TARGET	ACTUAL
<b><i>Quality of Work</i></b>		
External Audit to place reliance on Internal Audit work	YES	YES
Internal Audit compliant with CIPFA Code of Practice	YES	YES